

**ST. PETER LUTHERAN SCHOOL**  
**2022-2023 PTL Committees**

Parents are asked to sign up for different opportunities for volunteering in our school. We have two different types of committees: Level 1 or 2. They are categorized by how much time you will be investing. Level 1 Committees are typically a couple hours of time and a Level 2 Committees will be a longer commitment. **PLEASE SELECT AT LEAST TWO LEVEL 1 COMMITTEES and ONE LEVEL 2 COMMITTEE. If you prefer, you may sign up for at least two of each also.** Thanks for your help.

**LEVEL 1 COMMITTEES**

**Field Day Committee: (One day commitment on Friday, June 2, 2023 from 12:30-2:15)**

*Committee* members will be given an organized event task sheet about one week prior to the start of Field Day with their activity duties. Parent volunteers help to lead the different Field Day events in this fun afternoon for students in grades K-8.

**Parents Day: (Two day commitment for set up on the day before and at the event on Thursday, November 23, 2022)**

The *committee* is responsible for setting up on November 22, 2022 in the evening, helping out with serving the meal and cleaning up after the meal on November 23, 2022. They may also be asked to help with preparing the meal.

**Outdoor Clean-Up Committee: (2-3 hours twice during the school year)**

This committee is asked to clean up our playground area and any outdoor areas around the school once or twice during the school year.

**Health Walk Committee: (One day commitment on Monday, June 5, 2023 from 1:00-2:30)**

This committee will assist at our annual health walk with setting up the course, handing out water tallying laps walked by the students, and clean up.

**Room Parent** (Throughout the year)

**Please sign up for only one party per child.** The person at the top of the list is in charge of calling all other moms on the list to help coordinate a party suited for the occasion. Teachers like a healthy snack, beverage, napkins, plates, 1 activity/game and 1 craft. Room parents should coordinate everything with the teacher. Parents may possibly not be able to be present for the parties and there could be other requirements for snack. Check the directory once they are published for your name under the event.

**Turkey Trot on Saturday, November 5, 2022 (4-6 hours on November 4 & 5)**

This committee is responsible for pre-registration on Friday, November 4, in the afternoon and evening. This committee is also responsible for registration before the race, set-up, parking, course help, preparing the snacks, and clean up on the day of the race, November 5.

**LEVEL 2 COMMITTEES**

**Christmas Bazaar on Saturday, December 3, 2022** (Two-day commitment Dec. 2-Dec. 3)

*Chairperson* will call the committee and organize the annual bazaar in December. The *committee* will send out notices to participants, advertise, set up the night before, and clean up after the bazaar.

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**Sawdust Days Float:** (Several day commitment in August-September)

*Chairperson* will call everyone and choose a date to meet to discuss ideas for the float. The chairperson purchases the supplies (approved and reimbursed by PTL), makes arrangements to have the float pulled in the parade by an individual, gets permit and registration forms from the school to fill out and submit in a timely manner, is the contact for parade information, delegates responsibility and supervises the construction of the float. *Committee volunteers* (children are welcome to help out) come up with the idea for the float which ties the float theme and our school theme together. The committee constructs the float.

**Lunch Volunteers** (Throughout the year from 10:30-12:45)

Volunteers are asked to help prepare and serve lunch throughout the school year. You may choose certain day(s) of the week or the month that work best for your schedule. There will be safety precautions taken for all lunch volunteers.

**SCRIP Person/Committee**

This person (or two people) will organize dates throughout the year to advertise the selling of SCRIP, ordering SCRIP cards, and distributing SCRIP to those that purchased cards.

**P.T.L. Auction Committee**

*Chairperson* will supervise and organize the event with the committee members and call all the meetings by contacting the committee. The chairperson's responsibilities include many tasks. This *committee* will work closely with the chairperson's directions. The following are some of the duties that will be split into sub-committees: create and distribute flyers, advertise, gather donations, set up the night before, gather theme supplies, clean up after the event, accounting, sell tickets, gather ticket sales, greet at the event, and more. This is one of the PTL's biggest events of the year and has been very successful in supporting the school with technology, music, and updates.

**Teacher/Staff Appreciation Committee** (Throughout the year...at least once/month)

This committee will organize ways to show teachers/staff appreciation throughout the year (about once/month or once/quarter). The committee is seeking one parent from each grade (one parent can cover more than one grade). In the past, this committee has prepared lunch for the faculty and staff, but this year that is possibly not an option.

**PTL Carnival (4-6 hours during the winter or spring)**

This committee will help to plan a carnival for St. Peter families. It will take place some time in February-May.