

ST. PETER LUTHERAN CHURCH AND SCHOOL
2440 North Raucholz Road, Hemlock, MI

PTL CHRISTMAS BAZAAR GUIDELINES
Saturday, December 6, 2025 from 9:00 a.m.-2:30 p.m.



The St. Peter Lutheran Church & School Christmas Bazaar is offering spaces for rent. **Spaces are ten (10) feet long and seven (7) feet deep at a cost of \$30.00 per space (using your table).** We have a limited amount of 3 x 8 tables available for rent. No more than 2 spaces per vendor in the gym. **If we supply the table for your space, there is an additional \$10.00 charge per table.** Wall space, electrical outlets, and table requests will be filled on a first-apply, first-serve basis. **Spaces are not reserved until fees are received. These fees are non-refundable.** *Lunch will be available for purchase from 11:30am-1:30pm.*

1. All items for sale must be handcrafted or new. NO flea market items or garage sale items.
2. Individual exhibitor raffles are not permitted. Also, there will be no solicitation of items by vendors from other exhibitors.
3. We will allow one vendor per home-party business. For example, 1 Pampered Chef rep.
4. Please specify if electrical outlets are needed. Please bring your own extension cord.
5. Please do not use tape on the floors or walls.
6. Exhibitors who wish to come in on Friday, December 5, to set up may do so between the hours of 5:00-7:00 p.m. There can be NO early set-ups due to the organizers access to the gym. Items brought in on Friday will be the responsibility of the owner, not the school. Set-up time on Saturday, December 6, is 7:00 a.m. until the doors open at 9:00 a.m. The doors will be locked until set-up times.
7. The bazaar will not be cancelled for inclement weather.
8. Fronts and sides of the tables are to be covered to the floor. Sheets are acceptable if they are clean and neat.
9. As a courtesy to other vendors and patrons, no exhibitor will break down their display before 2:15 p.m.
10. Exhibitors may unload in the school parking lot or service entry drive. **Vehicles must be moved immediately after finishing unloading and prior to setting up their display inside the school to allow other vendors the same courtesy of unloading close to the school's entry doors.** Vehicles can be parked across the road at the church. **Please do not park in the lot at the school.**
11. Smoking or vaping is not permitted in the building or on the school or church grounds.
12. Please direct all inquiries to Mrs. Jennifer Starke at cooks@stpeterhemlock.org or 989-488-8823. Members of the bazaar committee will be on hand throughout the day to assist you.