

**ST. PETER LUTHERAN SCHOOL**  
**2023-2024 PTL Committees**

Parents are asked to sign up for different opportunities for volunteering in our school. We have two different types of committees which are categorized by how much time you will be investing. Level 1 Committees are typically a couple hours of time and Level 2 Committees will be a longer commitment. **PLEASE SELECT AT LEAST TWO LEVEL 1 COMMITTEES and ONE LEVEL 2 COMMITTEE.** The QR Code to the right will connect you to our sign up. Thanks for your help!



**LEVEL 1 COMMITTEES**

**Field Day Committee: (One day commitment on Friday, May 31, 2024 from 12:30-2:20)**

*Committee* members will be given an organized event task sheet about one week prior to the start of Field Day with their activity duties. Parent volunteers help to lead the different Field Day events in this fun afternoon for students in grades K-8.

**Grandparents Day: (Two day commitment for set up on the day before and at the event on date – October 25, 2023)**

The *committee* is responsible for setting up the evening before, helping out with serving the meal and cleaning up after the meal. They may also be asked to help with preparing the meal.

**Outdoor Clean-Up Committee: (2-3 hours twice during the school year)**

This committee is asked to clean up our playground area and any outdoor areas around the school once or twice during the school year.

**Health Walk Committee: (One day commitment on Monday, June 4, 2024 from 1:00-2:30)**

This committee will assist at our annual health walk with setting up the course, handing out water tallying laps walked by the students, and clean up.

**Room Parent** (Throughout the year)

The sign up for Room Parents will take place later in the year. Room parents will coordinate a party suited for the occasion. Teachers like a healthy snack, beverage, napkins, plates, 1 activity/game and 1 craft. Room parents should coordinate everything with the teacher. There will be a SignUpGenius sign up for events like Christmas and Valentine's Day.

**Turkey Trot on Saturday, November 4, 2023: (4-6 hours on November 4)**

This committee is responsible for registration before the race, set-up, parking, course help, preparing the snacks, and clean up on the day of the race, November 4.

**PTL Christmas Store: (One day commitment on December 18)**

This committee is responsible for setting up tables with gifts for students to purchase, helping students wrap gifts, and clean up.

**LEVEL 2 COMMITTEES**

**Christmas Bazaar on Saturday, December 2, 2023** (Two-day commitment Dec. 1-Dec. 2)

*Chairperson* will call the committee and organize the annual bazaar in December. The *committee* will send out notices to participants, advertise, set up the night before, and clean up after the bazaar.

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#### **Sawdust Days Float:** (Several day commitment in August-September)

*Chairperson* will call everyone and choose a date to meet to discuss ideas for the float. The chairperson purchases the supplies (approved and reimbursed by PTL), makes arrangements to have the float pulled in the parade by an individual, gets permit and registration forms from the school to fill out and submit in a timely manner, is the contact for parade information, delegates responsibility and supervises the construction of the float. *Committee volunteers* (children are welcome to help out) come up with the idea for the float which ties the float theme and our school theme together. The committee constructs the float.

#### **Lunch Volunteers** (Throughout the year from 10:30-12:45)

Volunteers are asked to help prepare and serve lunch throughout the school year. You may choose certain day(s) of the week or the month that work best for your schedule. There will be safety precautions taken for all lunch volunteers.

#### **SCRIP Person/Committee**

This person (or two people) will organize dates throughout the year to advertise the selling of SCRIP, ordering SCRIP cards, and distributing SCRIP to those that purchased cards.

#### **P.T.L. Auction Committee**

*Chairperson* will supervise and organize the event with the committee members and call all the meetings by contacting the committee. The chairperson's responsibilities include many tasks. This *committee* will work closely with the chairperson's directions. The following are some of the duties that will be split into sub-committees: create and distribute flyers, advertise, gather donations, set up the night before, gather theme supplies, clean up after the event, accounting, sell tickets, gather ticket sales, greet at the event, and more. This is one of the PTL's biggest events of the year and has been very successful in supporting the school with technology, music, and updates.

#### **Teacher/Staff Appreciation Committee** (Throughout the year...at least once/month)

This committee will organize ways to show teachers/staff appreciation throughout the year (about once/month or once/quarter). The committee is seeking one parent from each grade (one parent can cover more than one grade). Please note, this committee sometimes purchases meals/treats/gifts for the faculty and staff, and committee members donate the money to purchase these things.

#### **Mother-Son Game Night & Daddy-Daughter Dance (4-6 hours during the winter or spring)**

This committee will help to plan both the Mother-Son Game Night and the Daddy-Daughter Dance. These events will take place sometime in February-May, but they will not be on the same day.